

  
**T.K. SPARKS**

## TRAVEL PENTICTON SOCIETY CONSTITUTION

1. The name of this Society shall be the "Travel Penticton Society" (the "Society")
2. The purposes of the Society are:
  - a. to support and market the tourism destination of Penticton and surrounding area in a sustainable manner that strengthens the local economy, and enriches the quality of life;
  - b. to advise, approve and implement the overall marketing direction and strategies on broad tourism issues affecting Penticton and surrounding area;
  - c. to seek funding opportunities and manage funding for the support and marketing of tourism in Penticton and surrounding area; AND
  - d. to champion the values of diversity, equity, inclusion and reconciliation by listening, learning and acting.
3. The purposes of the Society may be pursued in conjunction with other bodies having complementary interests to that of the Society.
4. The Society shall be carried on without purpose of gain for its members and any profits, or other accretions to the Society, shall be used for promoting its objectives. In the event of winding up or dissolution of the Society, funds and assets of the Society remaining after the satisfaction of its debts and liabilities shall be given to the Corporation of the City of Penticton and reserved for spending on matters concerned with promoting the above listed purposes of the Society and, if effect cannot be given to the aforesaid provision, then such funds shall be given to or distributed to such other organization(s) recognized by Revenue Canada as being qualified as such under the provisions of the *Income Tax Act*, Canada from time to time in effect, the objectives of which organizations, in the opinion of the Directors, most closely accord with those of the Society.

TRAVEL PENTICTON SOCIETY  
BYLAWS

PART 1 - INTERPRETATION

1. In these bylaws, unless the context otherwise requires:
  - a. **"Board"** has the meaning assigned thereto in section 42 herein;
  - b. **"Directors"** means the Directors of the Society for the time being;
  - c. **"City of Penticton"** means the incorporated district municipality of Penticton, whose boundary is shown on the map in Appendix 1;
  - d. **"Penticton and surrounding area"** includes the City of Penticton and Regional District of Okanagan Similkameen (RDOS) Areas D, E, I & the portion of Area F covering West Bench and Sage Mesa, as shown on the map in Appendix 2;
  - e. **"Member"** means every person who becomes and remains either a Voting Member or Non-Voting Member of the Society in accordance with these bylaws;
  - f. **"MRDT Funds"** are the funds remitted to the Society from the additional hotel room tax collected by tourist accommodation facilities pursuant to *section 123 of the Provincial Sales Tax Act* and regulations thereto;
  - g. **"Person"** includes a corporation;
  - h. **"Society"** means the "TRAVEL PENTICTON SOCIETY";
  - i. **"Society Act"** means the Society Act of British Columbia from time to time in force as amended or replaced;
  - j. **"Registered address"** of a Member means the Member's address as recorded in the register of members;
  - k. **"Tourist accommodation facility"** means a motel, hotel, bed and breakfast or similar business operating in the City of Penticton and, which is required to charge and collect the Municipal Regional District Tax, pursuant to *section 123 of the Provincial Sales Tax Act* and regulations thereto. Tourist accommodation facilities are broken down into 2 groups for the purpose of our bylaws; accommodators with less than 50 rooms and accommodators with 50 or more rooms.

- i. Less than 50 rooms – a single business operating within the City of Penticton and collecting MRDT.
  - ii. 50 or more rooms - a single business operating within the City of Penticton and collecting MRDT.
- l. **“Tourist related business”** means a registered business, whose primary tourism activities operate under one of the industry sectors represented by seats on the Travel Penticton Board of Directors, namely:
- i. Winery/Brewery/Distillery/Agritourism
  - ii. Restaurant/Retail
  - iii. Attractions/Arts & Culture
  - iv. MICE (Meetings Incentives Conferences Events)/ Sport Tourism
- m. **“Meeting”** means a gathering of people either in person, via a telephone conference call or via a video conferencing platform.
2. The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.
3. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

## PART 2 – MEMBERSHIP

4. The Society shall have the following categories of membership:
- a. Voting Members; and
  - b. Non-Voting Members
- (collectively the “Members” or the “Member”)
5. Voting Members shall be those Members:
- a. who own or operate a tourist accommodation facility of four (4) or more units, collecting MRDT, within Penticton and surrounding area; OR
  - b. who carry on a tourist related business or operate a short-term rental at an address located within Penticton and surrounding area and have paid their annual membership fee; AND
  - c. who are in good standing with the Society.

6. Only Voting Members shall be entitled to vote at the Society's general meetings.
7. A Member may have a delegated representative with full authority to represent that Member at Society general meetings and, in the case of a Voting Member, vote for that Member. The representative must be designated as such prior to her/his attendance at a Society general meeting and only before that representative's first attendance at a Society general meeting. A representative may only represent one vote at the Society's general meeting.
8. Non-voting Members shall be those persons, including businesses, associations, or government bodies, who are not Voting Members and who are admitted to the Society, at the Society's discretion and remain in good standing with the Society, and may include persons who do not have an active tourist related place of business located within the City of Penticton.
9. A person ceases to be a Member of the Society:
  - a. in the case of a sole business operator by delivering his/her or in the case of a corporation, their resignation in writing to the Secretary or Chair or the Society or by mailing or delivering it to the address of the Society;
  - b. in the case of a sole business operator, on his/her death, in the case of a corporation, on dissolution;
  - c. on being expelled; OR
  - d. on having been a Member not in good standing for four (4) consecutive months.
10. An employee of the Society may not be a Member or employee or representative of a Member of the Society.
11. A Member or representative may be expelled by a special resolution of the Board passed at a Board Meeting. Reasons for expulsion may include but are not limited to:
  - a. The Member conducts them self in a way that is deemed by the Board to be contrary to the values of the Society.
  - b. The Member is found to be involved in criminal activity.
  - c. The Member's actions are in direct conflict with these bylaws.
12. The notice of special resolution for expulsion must be recorded in the minutes and include the reasons for the proposed expulsion.

13. The person who is the subject of the proposed resolution for expulsion may be given an opportunity to be heard by the Board, at the Board's discretion.
14. All Members are in good standing except, an expelled Member or a Member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the Member to the Society, and the Member is not in good standing so long as the debt remains unpaid, at the Board's discretion.
15. A Member that has been previously expelled may resubmit a Membership Application to the Society no sooner than 12 months following the date of expulsion.

### **PART 3 – MEETINGS OF MEMBERS**

16. General meetings of the Society must be held at the time and place, in accordance with the Society Act, that the Directors decide.
17. Every general meeting, other than an Annual General Meeting (AGM), is an Extraordinary General Meeting (EGM).
18. The Directors may, when they think fit, convene an Extraordinary General Meeting (EGM).
19. Notice of a general meeting must specify the place, day and hour of the meeting and in case of special business, the general nature of that business.
20. The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the Voting Members entitled to receive notice does not invalidate proceedings at that meeting.
21. The first Annual General Meeting of the Society must be held not more than fifteen (15) months after the date of incorporation and after that, an Annual General Meeting must be held at least once in every calendar year and not more than fifteen (15) months after the holding of the last preceding Annual General Meeting.

### **PART 4 – PROCEEDINGS AT GENERAL MEETINGS**

22. Business conducted at an Annual General Meeting (AGM) includes:
  - a. the adoption of rules of order;
  - b. the consideration of the financial statements from a third-party certified accounting firm;
  - c. the report of the Directors;

- d. election of Board;
  - e. other business that is brought under consideration by the report of the Directors issued with the notice convening the meeting.
23. Any other business not outlined in bylaw 22, is considered special business and could be conducted at an Extraordinary General Meeting (EGM).
24. Business, other than the election of a Chair and the adjournment or termination of the meeting, must not be conducted at an AGM or EGM at a time when a quorum is not present.
25. If at any time during an AGM or EGM there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
26. A quorum is 20 Voting Members who are, at the time of the AGM or EGM, in good standing.
27. If within thirty (30) minutes from the time appointed for an AGM or EGM a quorum is not present, the meeting, if convened on the requisition of Voting Members, must be terminated. But, in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within thirty (30) minutes from the time appointed for the meeting, the Voting Members present constitute a quorum. Each Voting Member in good standing shall have a vote at any AGM or EGM.
28. Subject to bylaw 27, the Chairperson of the Board of the Society, the Vice-Chairperson or, in the absence of both, one of the other Directors present, shall preside as Chair of an AGM or EGM.
29. If at an AGM or EGM:
- a. there is no Chairperson, Vice-Chairperson or other Director present within fifteen (15) minutes after the time appointed for holding the meeting; or
  - b. the Chairperson and all the other Directors present are unwilling to act as the Chair,
- the Voting Members present must choose one of their number to be the Chair.
30. An AGM or EGM may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
31. When a meeting is adjourned for ten (10) days or more, notice of the adjourned meeting must be given as in the case of the original meeting.

32. Except as provided in this bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned AGM or EGM.
33. A resolution proposed at a meeting need not be seconded, and the Chair of a meeting may move or propose a resolution.
34. In the case of a tie vote, the Chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a Voting Member, and the proposed resolution does not pass.
35. A Voting Member in good standing and present at an AGM or EGM is entitled to one vote.
36. Voting is by show of hands or electronic voting if so arranged by the Society from time to time.
37. Voting by proxy is not permitted.
38. A corporate Voting Member may vote by its authorized representative, who is entitled to speak and vote, and in all other respects exercise the rights of a Voting Member, and that representative must be considered as a Voting Member for all purposes with respect to a meeting of the Society. The Board must receive in writing authorization for the representative from the Voting Member. The Society will provide forms for all Voting Members. The authorized representative must only represent one Voting Member, and is limited to one vote.

#### **PART 5 – DIRECTORS AND OFFICERS**

39. The Directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to:
  - a. all laws affecting the Society;
  - b. these bylaws; and
  - c. rules, not being inconsistent with these bylaws that are made from time to time by the Society in a general meeting.
40. A rule, made by the Society in a general meeting, does not invalidate a prior act of the Directors that would have been valid if that rule had not been made.
41. The Society must provide appropriate protections for Directors in the form of annual liability insurance.

42. The Society shall be governed by a Board of Directors (the "Board") consisting of a maximum of fourteen (14) Directors of which a maximum of eleven (11) Directors elected by the Voting Members as hereinafter provided (the "Elected Directors") and a maximum of three (3) Representatives ratified appointed by the Board (the "Appointed Representatives") as hereinafter provided. The number of Directors and Representatives may be amended from time to time at an AGM or EGM. The Board shall be responsible for the stewardship of the Society and shall approve, on at least an annual basis, a strategic plan that takes into account the opportunities available to and risks affecting the Society.
43. The Elected Directors must be from the following tourism industries, which must be represented among the Elected Directors in the following numbers:
- a. Accommodation: six (6) Elected Directors, with a maximum of four (4) of the six (6) Elected Directors to be representing: a property with 50 or more rooms and a maximum of two (2) of the six (6) Elected Directors to be representing a property with less than 50 rooms.  
NB: Owners of multiple properties will only have one Elected Director on the Board at any time as a representative of their property group.
  - b. one (1) Winery/Brewery/Distillery/Agritourism representative
  - c. one (1) Restaurant/Retail representative
  - d. one (1) Attraction/Arts & Culture representative
  - e. one (1) MICE (Meetings Incentives Conferences & Special Events)/Sports Tourism representative
  - f. The one (1) remaining seat will be classed as 'at large', meaning that it may be filled by a representative of any tourism industry sector as deemed suitable by the Board of Directors whether or not outlined above.

In the event that there are no Voting Members who are eligible to be an Elected Director in any of the foregoing tourism industries, the Board may leave the position for the Elected Director vacant and the number of Directors on the Board shall be correspondingly decreased. A Voting Member representative business may not fill more than one seat.

44. The Appointed Representatives, ratified by elected Board Members, shall be comprised of:
- a. one (1) Representative for the City of Penticton, who shall be a non-voting member of the Board;



- b. one (1) Representative of the Penticton & Wine Country Chamber of Commerce, who shall be a non-voting member of the Board; AND
  - c. one (1) Representative of the Penticton Indian Band, representing Indigenous Tourism, who shall be a voting member of the Board.
45. Every Elected Director must be a Voting Member or the delegated representative of a Voting Member where the Voting Member is not an individual and, in either case, the Voting Member must be in good standing at the time of their election.
46. The term of office for the Elected Directors shall be either a one (1) or 2 (two) year term depending on the configuration and requirements of the current Board.
- Following the conclusion of the one (1) year term, the positions for these Elected Directors shall become two (2) year terms. The purpose of this clause is to ensure that there be continuity in the Society by ensuring that only half of the Elected Directors are replaced in any given year.
47. Elected Directors completing their term shall be eligible for re-election, provided that no Elected Director shall serve as an Elected Director for more than six (6) consecutive years (the "Maximum Term"). For the purposes of calculating the Maximum Term, partial terms created as a result of a director filling a vacancy in a Director position shall not be included.
48. At least sixty (60) days before the Annual General Meeting, the Board shall form and convene a Nominations Committee comprised of at least three (3) Directors.
49. At least thirty (30) Days before the Annual General Meeting, the Nominations Committee shall provide notice to all Voting Members of the AGM, with date and location.
50. The Nominations Committee shall issue an open call for nominations from Voting Members and, based on the nominations the Nominations Committee receives, shall develop a list of recommended nominees for each available position and obtain the written consent and biographical information of each such recommended nominee.
51. In addition to recommendations of the Nominations Committee, nominations may be made by:
- a. any Voting Member, or the delegated representative of a corporate Voting Member nominating himself or herself provided that the nomination is submitted to the Board not less than twenty (20) days before the election date together with the nominee's consent and credentials, and the Board shall circulate such information in the same manner the Board is circulating the information of the recommended nominees made by the Nominations Committee; AND

- b. any Voting Member, or the delegated representative of a corporate Voting Member nominating a Voting Member provided that the nominee's consent and credentials have been obtained by the nominator and provided that the nomination, consent, and credentials of the nominee are submitted to the Board not less than twenty (20) days before the election date, and the Board shall circulate such information in the same manner the Board is circulating the information of the recommended nominees made by the Nominations Committee.
52. At least fifteen (15) days before the Annual General Meeting, the Nominations Committee shall provide notice to all Voting Members of its recommendations together with biographical information.
53. The Elected Directors cease to hold office at the Annual General Meeting coinciding with the expiration of their term when their successors are elected.
54. An election may be by acclamation, otherwise it must be by ballot, and the ballot may be in any format, including electronic, that the Board decides in its discretion.
55. Society to appoint a scrutineer to manage the election ballot process.
56. The Directors may, at any time and from time to time, appoint a Voting Member as a Director to fill a vacancy on the Board.
57. If an Elected Director resigns his or her office or otherwise ceases to hold office such that the position would be open for six (6) months or more until the next election for same, that Elected Director's position shall be filled by the person who received the next most votes for that position at the last general meeting. If there was no such person or that person declines, then the remaining Elected Directors may appoint a Voting Member to take place of the former Elected Director.
58. If an Elected Director resigns his or her office or otherwise ceases to hold office leaving the position open for less than six (6) months until the next election for same, that Elected Director's position shall remain vacant until the next election.
59. An employee of the Society may not be a Director of the Society. In the event that a Director wishes to apply for a paid position with the Society, such person must resign as a Director prior to applying for such job and may not hold that position during the continuation of such employment with the Society.
60. An act or proceeding of the Directors is not invalid merely because there are less than the prescribed number of Directors in office.

61. The Voting Members may, by special resolution at an AGM or EGM, remove a Director, before the expiration of his or her term of office.
62. A Directorship will be terminated upon the occurrence of any of the following events:
- a. the Director resigns in writing from his or her position;
  - b. the Director is absent from three (3) Board meetings during any one year term without reasons acceptable to the Board. Notwithstanding major unforeseen circumstances communicated to the Board Executive;
  - c. a conflict of interest relating to such Directorship exists or develops as set out in the Society Act; OR
  - d. non-compliance of the Director's Code of Conduct as outlined in section 64.
63. A Director must not be remunerated for being or acting as a Director but a Director must be reimbursed for all expenses necessarily and reasonably incurred by the Director while engaged in the affairs of the Society.
64. Every Director and Representative shall:
- a. act honestly and in good faith and in the best interests of the Society, without regard for any specific person, endeavour, or industry, including the industry to which such Director or Representative belongs or represents;
  - b. exercise care, diligence and skill of a reasonably prudent person;
  - c. not communicate confidential information to anyone not entitled to receive the same;
  - d. not use information, confidential or otherwise, that is gained in the execution of his or her office and is not available to the Members of the Society generally, to further or seek to further the Director or Representative's private pecuniary or other interest;
  - e. not use the position as Director or Representative to secure special privileges, favours, or exemptions for himself or herself personally or the Voting Member for whom they are the delegated representative or any other person;
  - f. not be placed in a situation where the Director or Representative may be under obligation to someone who has business dealings with the Society and who would benefit from a special consideration or treatment;

- g. not use the position as Director or Representative to influence a decision to be made by another person to further the Director or Representative's private pecuniary or other interest;
- h. avoid any situations that could cause any person to believe that the Director or Representative may have brought bias or partiality to a question before the Society and Board or Committee of the Society.

65. For the purposes of these bylaws, "pecuniary interest" shall mean an interest consisting of money, measure in money or related to money (including a financial gain or an avoidance of a financial loss) and shall include the following:

- a. "direct pecuniary interest", which shall be considered to exist where the pecuniary interest is directly under the control of the Director or Representative;
- b. an "indirect pecuniary interest", which shall be considered to exist where the Director or Representative:
  - i. is a shareholder in, or a director or senior officer of a corporation or agency that has a pecuniary interest in the matter;
  - ii. is a member of a body that has a pecuniary interest in the matter;
  - iii. is a partner or agent of a person who has a pecuniary interest in the matter; OR
  - iv. is in the employment of a person or body that has a pecuniary interest in the matter;
- c. a "deemed pecuniary interest", which shall be considered to exist where the pecuniary interest is of:
  - i. the Director's or Representative's close relatives;
  - ii. other Boards on which the Director or Representative serves;
  - iii. community organization in which the Director or Representative participates; OR
  - iv. is persons known to the Director or Representative.

66. The Board may hire, from time to time, as it deems necessary, a salaried senior executive who will be called the Executive Director. The Executive Director shall deal with all day-to-day operations and management, employment issues, (including salary, employment reviews, and termination), taking into consideration the directions, if any, of the Board. The Executive Director shall attend all Board meetings, unless otherwise directed by the Board, and shall be held to the levels of conduct established in section 62 and 64.

**PART 6 – PROCEEDINGS OF DIRECTORS**

67. The Directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
68. A quorum is 50% of Directors of the Society.
69. The Chairperson of the Board is the Chair of all meetings of the Directors, but if at a meeting the Chairperson is not present within fifteen (15) minutes after the time appointed for holding the meeting, the Vice-Chairperson must act as Chair. But if neither is present, the Directors present may choose one of their number to be the Chair at that meeting.
70. A Director may at any time, and the Secretary, on the request of a Director, must, convene a meeting of the Directors.
71. The Directors may delegate any, but not all, of their powers to Committees. Accordingly, the Board may, from time to time establish Committees as it sees fit.
72. A Committee shall consist of at least one (1) Director and such additional Members, or their authorized representatives, or persons, as the Board appoints in its discretion, provided that a majority of the Members of such a Committee shall be Voting Members.
73. The Board may, in its sole discretion, remove any person from a Committee.
74. All Committees so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the Directors from time to time, and must report every act or thing done in exercise of those powers to the earliest meeting of the Directors held after the act or thing has been done. Minutes of each and every Committee meeting must be taken and copies provided to the Board prior to the next scheduled Board meeting.
75. Each Committee may, at its own discretion, create and delegate responsibilities to such Subcommittees as it sees fit. Unless otherwise authorized by the Board in writing, such Subcommittees shall consist of at least one Director and such additional Members, or their authorized representatives, as the Subcommittee appoints in its discretion. All Subcommittees in the exercise of the powers so delegated must conform to any rules imposed on it by the Directors or establishing Committee from time to time, and must report every act or thing done in exercise of those powers to the earliest meeting of the establishing Committee held after the act or thing has been done, and to the Board if requested. Minutes of each and every Subcommittee meeting must be taken and copies provided to the Board prior the next scheduled Board meeting.
76. A Committee or Subcommittee must elect a Chair of its meetings, but if no Chair is elected, or if at a meeting the Chair is not present within fifteen (15) minutes after the time appointed

for holding the meeting, the Directors present who are members of the Committee or Subcommittee must choose one of their number to be the Chair of the meeting.

77. The members of a Committee or Subcommittee may meet and adjourn as they think proper.
78. For a first meeting of Directors held immediately following the appointment or election of a Director or Directors at an annual or other general meeting of Members, or for a meeting of the Directors at which a Director is appointed to fill a vacancy in the Directors, it is not necessary to give notice of the meeting to the newly elected or appointed Director or Directors for the meeting to be constituted, if a quorum of the Directors is present.
79. Questions arising at a meeting of the Directors and Committee of Directors must be decided by a majority of votes.
80. In the case of a tie vote, the Chair does not have a second or casting vote.
81. A resolution proposed at a meeting of Directors or Committee of Directors need not be seconded, and the Chair of a meeting may move or propose a resolution.
82. In the event of a vote by the Directors relating to the approval of an annual marketing plan or budget pertaining only to MRDT funds, the following majorities must be obtained for the vote to succeed:
  - a. a simple majority of the Elected Directors who are accommodation Directors pursuant to bylaw 43(a) and who are present; AND
  - b. a simple majority of the Directors present at the meeting.

This voting process shall be required for any vote by the Directors if an Elected Director, who is a tourist accommodation director under bylaw 43(a), requests that this method of voting be used prior to a Directors' vote in reference to MRDT funds.

83. A resolution in writing, signed by all the Directors, including electronic format, and placed with the minutes of the Directors, is as valid and effective as if regularly passed at a meeting of Directors.

#### **PART 7 – DUTIES OF OFFICERS**

84. At the first meeting of the Board following each annual general meeting, the Board shall elect from among the Directors a Chairperson, Vice-Chairperson, Secretary and Treasurer. Each officer shall serve in the respective position for a term of one (1) year. The Chairperson may only be elected Chairperson for a maximum of three (3) consecutive one (1) year terms.

85. The Chairperson presides at all meetings of the Society and of the Directors.
86. The Chairperson must supervise the other officers in the execution of their duties and oversee communications with media and other third parties that concern the welfare of the Society.
87. The Vice-Chairperson must carry out the duties of the Chairperson during the Chairperson's absence.
88. The Secretary is responsible for:
- a. overseeing notices of meetings of the Society and Directors;
  - b. overseeing the minutes of all meetings of the Society and Directors;
  - c. ensuring all records and documents of the Society are held for safe keeping at the registered address of the Society; AND
  - d. ensuring the register of members is correct and up to date.
89. The Treasurer is responsible for:
- a. overseeing the financial records, including books of account, necessary to comply with the Society Act;
  - b. ensuring financial statements are available to the Directors, Members and others when required; AND
  - c. ensuring the Society engages in an annual third-party financial review.

#### **PART 8 – BORROWING**

90. In order to carry out the purposes of the Society the Directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, in particular but without limiting that power, by the issue of debentures.
91. A debenture must not be issued without the authorization of a special resolution.
92. The Voting Members may, by special resolution, restrict the borrowing powers of the Directors, but a restriction imposed expires at the next Annual General Meeting.

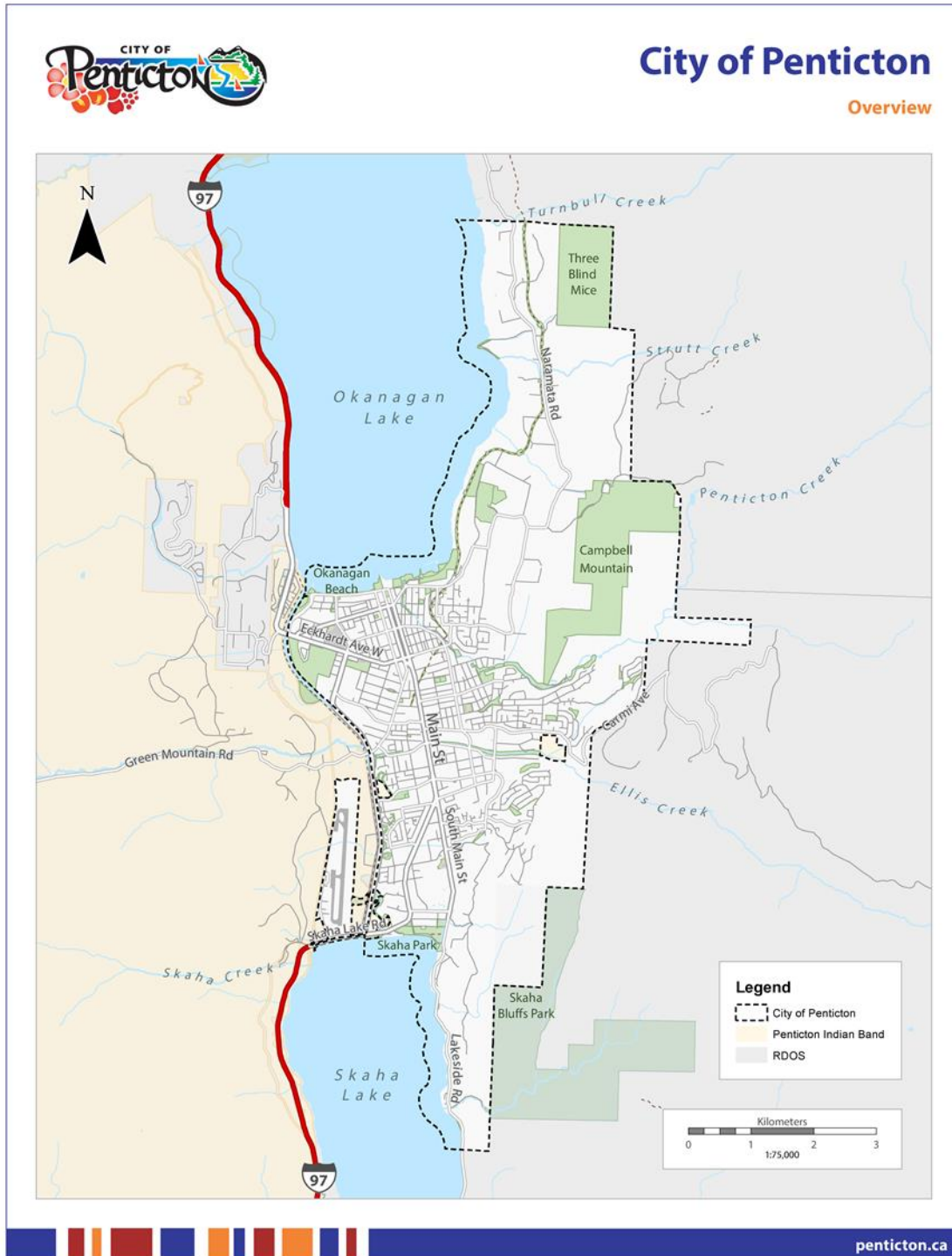
**PART 9 - GENERAL**

93. A notice may be given to a Member, either personally, by email, or by mail to the Member at the Member's registered address.
94. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle. A notice sent by email or facsimile is deemed to have been given on the day the notice is sent.
95. Notice of a general meeting must be given to every Member shown on the register of members on the day notice is given.
96. No other person is entitled to receive a notice of a general meeting.
97. On becoming a Member, each Member is entitled to, and the Society must give the Member without charge, a copy of the constitution and bylaws of the Society, or advise the Member where a copy of the constitution and bylaws are available electronically without charge to the Member.
98. These bylaws must not be altered or added to except by special resolution.



## APPENDIX

### 1. City of Penticton Map



2. Regional District of Okanagan Similkameen (RDOS) Map

